



SEQUOIA CHOICE EARLY COLLEGE CREDIT PROGRAM CONTRACT

As a high school student taking college courses through Sequoia Choice, certain requirements must be kept in order to remain eligible and receive funding for tuition and books. After reading these requirements, please sign below and return the form to your advisor or academic coach. A parent signature is also required for students under age 18.

In order to maintain your academic records and recording final grades, we request that you include your college online login information. This must be set up by the student at the college website.

Students are expected to maintain high standards of academic integrity and honesty in helping Sequoia Choice maintain official and unofficial student records. Any tampering with any student record—such as attendance, grades, or unofficial transcripts—may result in academic suspension, academic probation, or expulsion from Sequoia Choice Arizona Distance Learning and the partnering college or university.

- I understand that I am required to take the state AIMS or PARCC exams as instructed by Sequoia Choice.
- I must take any required benchmark assessments and other distance courses assigned by Sequoia Choice.
- I will commit to spending the appropriate amount of time per week working and progressing in each enrolled course, submitting accurate school attendance to Sequoia Choice.
- If I have any questions, technical difficulties, or concerns regarding my college course, I will contact my college instructor in a timely manner. I will work to resolve problems in order to successfully complete the course.
- I will reimburse Sequoia Choice the full amount of tuition, fees and textbooks billed by the college if any of the following happens:
 - I do not pass the college course with a grade of C or better.
 - I withdraw from the class after the college's allowed deadline for a full tuition refund.
 - I do not meet other school requirements with Sequoia Choice and therefore am withdrawn.
- I agree to keep up with all Sequoia Choice course work that I am taking concurrently.
- I will keep in regular communication with my advisor/coach concerning my progress in my college courses.
- At the end of the semester, I will notify my advisor/coach when my final grades are showing, or provide a copy of my transcript. Failure to do so may result in high school credit not being awarded for those college courses.
- I hereby grant Sequoia Choice permission to use my college login and password to obtain records in order to accurately record high school credit for my courses. This information is released subject to the confidentiality provisions of appropriate state and federal laws and regulations which prohibit any further disclosure of this information without specific written consent.
- I understand that *payment* is normally made by Sequoia Choice, directly to the college via a third party payer letter for tuition and textbooks. If a parent or student needs to pay the college directly and then be reimbursed, please note that tuition reimbursements will not be issued until 90 days or later, providing the student is keeping school requirements and the terms of this contract.

I, _____, and _____ understand and agree to the above requirements.
(Print Student Name) (Print Parent Name, if under 18)

Signed, _____ Date: _____, _____ (if student under age 18) Date: _____
(Student Signature) (Parent Signature)

College login info: _____ (user ID, MEID) _____ (password)

Student's Advisor or Academic Coach: